## CDSS 15 JOB CORPS

The Career Development Services System (CDSS) is Job Corps' streamlined approach to helping students achieve their career objectives. Job Corps students who complete this four-step process leave prepared to live independently and to compete in the high-growth fields of today's marketplace. CDSS is everybody's business. Whether you are an admissions counselor, vocational instructor or career transition specialist, you should be involved in all phases of CDSS. Career development staff work with admissions counselors. Career transition staff start early in OA and CPP. OAs participate in CPP, CDP and CTS. Working together, staff ensure the CDSS approach is a seamless delivery of services.

## OUTREACH AND ADMISSIONS (OA)

Job Corps begins when a potential applicant meets with a Job Corps representative to inquire about the program. During the meeting, admissions counselors outline what to expect on-center and the basics of Job Corps' comprehensive career development system. Counselors also work with applicants to develop a

Personal Career Development Plan (PCDP) that will help the student map out her road to success in Job Corps and beyond. This process includes a review of labor market information and identification of opportunities in high-growth careers.

### CAREER PREPARATION PERIOD (CPP)

During the first 60 days in Job Corps, students undergo basic training on technology, career search and employability skills. CPP exposes students to all aspects of the center and to a variety of opportunities for training. Students take assessment tests, work on driver's education and continue to develop their PCDP, fine-tuning specific goals and beginning to think about career transition. This is a time for students to fully explore their potential and to begin to work with staff to reach specific goals. Students who do not commit to Job Corps before completing CPP receive basic referral services to the area One-Stop and/or other agencies.

## CAREER DEVELOPMENT PERIOD (CDP)

Enrollees begin and complete their core occupational and academic training in the Career Development Period (CDP). During CDP, students can

earn a high school diploma or GED and train in one of more than 100 career areas. Students also participate in work-based learning projects with Job Corps employer partners. At the end of CDP, students complete their academic and occupational training, perhaps with an industry-endorsed certification in their occupational area.

## CAREER TRANSITION PERIOD (CTP)

Graduates may choose to enter the workforce immediately, join the military or go on to advanced training or college. When a student prepares to graduate, she is matched with a career transition counselor in the area where she plans to work and live. Career transition staff help graduates find a job and locate housing, transportation, child care, health care and other support services essential to a successful transition to the working world.

## JOB CORPS: A CAREER DEVELOPMENT SERVICES

# A STUDENT PROGRESSES THROUGH CDSS

SYSTEM

The phases of the Career Development Services
System (CDSS) are outlined here. These phases do not stand alone. Instead, they build on one another and may operate concurrently, in some instances. This graphic is designed to illustrate the highlights of each phase.



CARE

#### Graduates are ready to:

- · Begin a career
- Find housing, transportation and support services with help of Job Corps for 12 months post-placement
- Stay in contact with Job Corps, including verifying eligibility for and responding to six- and 12-month survey requests

## CAREER DEVELOPMENT PERIOD (ON-CENTER)

#### Students will:

- Learn career skills
- Achieve academic goals
- Learn communication, problem-solving and social skills
- Continue to work on employability, career search and computer skills
- Begin career search
- · Prepare for independent living
- Graduate

## CAREER PREPARATION PERIOD

#### Students will:

- Acclimate to life in Job Corps
- Learn employability, career search and computer skills
- Work with staff to create and commit to a personal career development plan (PCDP)
- Visit and learn about local One-Stop center

#### INNOVATIVE OUTREACH/ADMISSIONS

#### **Prospective students learn:**

- · How Job Corps can start them on a career path
- · Details of life on center
- · Responsibilities of students on center
- Program offerings at their selected centers





ELECTRICIAN







http://jobcorps.doleta.gov